



United States
Department of
Agriculture

Farm and Foreign
Agricultural Services

Farm Service
Agency

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Finance Office
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Notice of ACH Functionality for PCIMS Assignments
Effective 2/1/2006

ALL ASSIGNMENTS WILL NOW BE MADE BY EFT

PCIMS assignment functionality, which in the past has been limited to check disbursements, has been modified to adhere to current Federal regulations requiring that all payments be made by EFT. This system modification will also provide a more secure method of disbursing assignments to payees.

Please notify your contractors who issue assignments of this change. Instruct them to have their financial institution retaining the assignment to prepare a SF-3881 ACH form and include this form as part of the assignment package (CCC-251 Notice of Assignment) and CCC-252 Instrument of Assignment) that is returned to you.

When the assignment packet (including the SF-3881) is received by this office, it will be reviewed by the Financial Operations Division (FOD), Payment Certification Branch (PCB) for appropriate documents and certifications. The SF-3881 ACH form will be immediately forwarded to Bob Glenn in the FOD, Cash Operations and Analysis Branch (COAB) for system input.

If you have any questions concerning this new procedure, contact Fran Nutter (FOD/PCB) 816 926-6169 regarding assignments or Bob Glenn (FOD/COAB) concerning ACH disbursements 816 926-6988.